

## Chapter 2 – Document Storage

### Table 3 Does your firm store any records offsite?

#### Table 3.1.1 Does your firm store any records offsite?

	No Answer	Yes	No
Entire sample	0.00%	90.00%	10.00%

#### Table 3.1.2 Does your firm store any records offsite? Broken out by the number of partners in the law firm.

Law firm partners	Yes	No
Less than 50	80.00%	20.00%
50 or more	100.00%	0.00%

#### Table 3.1.3 Does your firm store any records offsite? Broken out by the number of full-time equivalent employees (including attorneys and support personnel) of the law firm.

Number of employees	Yes	No
Less than 325	80.00%	20.00%
325 or more	100.00%	0.00%

#### Table 3.1.4 Does your firm store any records offsite? Broken out by the law firm's main client base.

Client base	Yes	No
Medium-sized businesses (\$5 million to \$250 million in sales)	100.00%	0.00%
Big businesses (more than \$250 million in sales)	100.00%	0.00%
Other (individuals, government, and/or non-profit organizations)	50.00%	50.00%

**Table 4 If so, about what percentage of your overall records are housed offsite?**

**Table 4.1.1 If so, about what percentage of your overall records are housed offsite?**

	Mean	Median	Minimum	Maximum
Entire sample	73.33%	80.00%	25.00%	95.00%

**Table 4.1.2 If so, about what percentage of your overall records are housed offsite? Broken out by the number of partners in the law firm.**

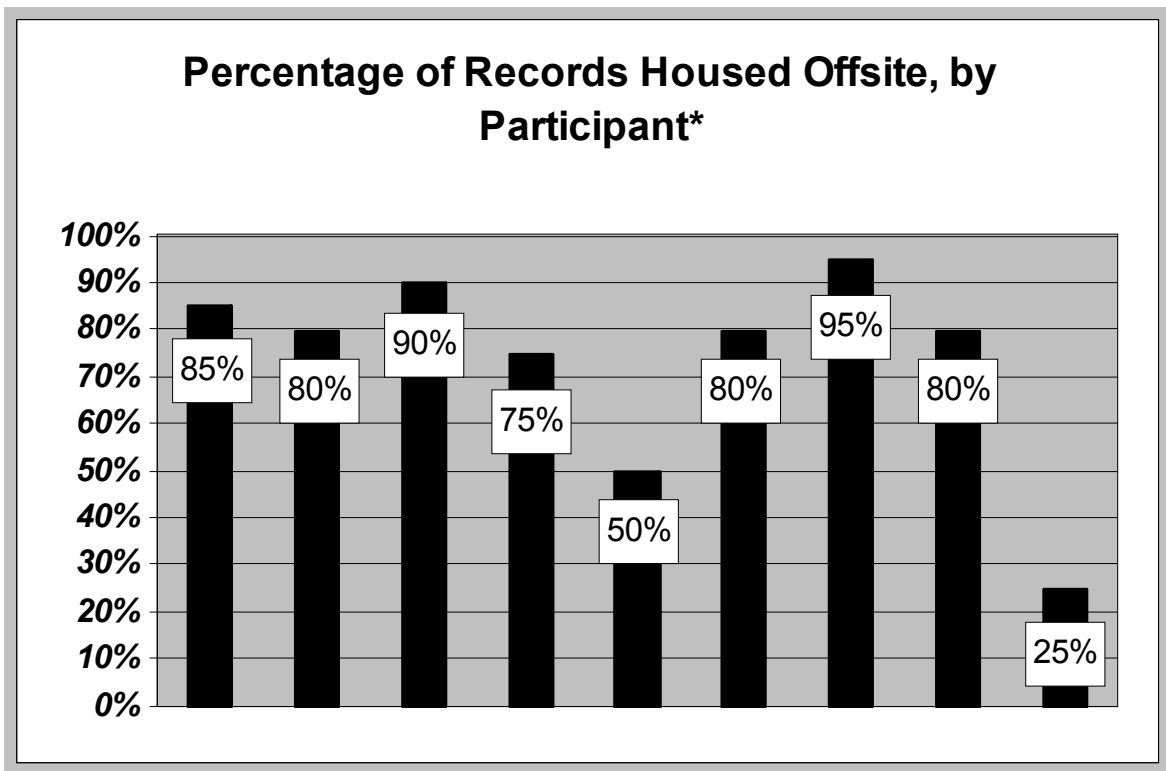
Law firm partners	Mean	Median	Minimum	Maximum
Less than 50	76.25%	80.00%	50.00%	95.00%
50 or more	71.00%	80.00%	25.00%	90.00%

**Table 4.1.3 If so, about what percentage of your overall records are housed offsite? Broken out by the number of full-time equivalent employees (including attorneys and support personnel) of the law firm.**

Number of employees	Mean	Median	Minimum	Maximum
Less than 325	76.25%	80.00%	50.00%	95.00%
325 or more	71.00%	80.00%	25.00%	90.00%

**Table 4.1.4 If so, about what percentage of your overall records are housed offsite? Broken out by the law firm’s main client base.**

Client base	Mean	Median	Minimum	Maximum
Medium-sized businesses (\$5 million to \$250 million in sales)	80.00%	85.00%	50.00%	95.00%
Big businesses (more than \$250 million in sales)	60.00%	75.00%	25.00%	80.00%
Other (individuals, government, and/or non-profit organizations)	80.00%	80.00%	80.00%	80.00%



\*Among participants that store records offsite